

**ADVENTIST-LAYMEN'S SERVICES & INDUSTRIES SOUTHERN UNION CHAPTER
SPECIAL PROJECTS FUNDING APPLICATION**

BASIC REQUIREMENTS

1. Your organization must have been in successful operation for at least one year, both as a ministry and financially.
2. Your organization must have a non-profit notification 501(c)3 or comparable status.

INSTRUCTIONS

1. Complete the entire application. Use additional pages as attachments if more space is needed for responses.
2. Include the following documents with your application:
 - a. A complete budget of the project
 - b. The list of governing board members, addresses, and occupations
 - c. A copy of your organization's Federal Tax Exemption Certificate 501(c)3 or comparable document
 - d. Articles of Incorporation and By-laws
3. Mail application and attachments to:
Southern Union Conference
Adventist-laymen's Services & Industries
P.O. Box 849
Decatur, GA 30031
or
3978 Memorial Drive
Decatur, GA 30032
Phone: 404-299-1832

Documents can also be forwarded via e-mail directly to projects@asisouthernunion.com

1. **Organization Name** _____
Address _____ **City** _____ **Zip Code** _____
E-mail Address _____
Cell Phone _____ **Business Phone** _____ **Fax** _____
Date of incorporation/opening _____ **Administrative Officer** _____
Year you joined ASI _____
Why you Joined ASI _____

2. **Budget: Amount requested from ASI** \$ _____ **Funds on hand** \$ _____
Total project budget \$ _____
Date you expect to begin project _____ **Date you expect to finish project** _____

3. **Give a detailed account of intended use of these funds** _____

4. **Describe your ability to budget present operation from regular income** _____

5. **If this special project requires more than ASI funding, how do you propose to raise it?** _____

6. **Describe the organization's background (years of operation, source(s) of income, ministry activities)** _____

7. **How does the community benefit from your organization?** _____

8. **What contribution is your ministry making to soul winning?** _____

Signature _____ **Date** _____